



National Yacht Brokers Certification Program Application Form

The following to be filled out by Applicant/Apprentice

Applicant name: _____ Date: _____

Brokerage Firm: _____ Applicant Email: _____

Brokerage Address: _____

Business Phone: _____ Fax: _____ Website: _____

Home Address: _____

Cell Phone: _____ Initial date of employment with current firm (Apprentice only) _____

Total number of years that the applicant has been engaged in the full-time yacht brokerage business: _____

Please Note: A minimum of 3 years as a full time broker is required unless you are applying as an apprentice.

Association Membership – Select one from the drop down:

BCYBA

CPYB Requirements - The applicant/apprentice, and, where appropriate, the brokerage firm with whom the applicant/apprentice is currently employed meets or agrees to comply with the following:

1. A. The applicant has at a minimum, worked for the past three consecutive years, and is currently working as a full time yacht broker. Or
 B. The Apprentice is employed full time as a yacht broker/yacht sales person for a bonafide yacht brokerage or yacht sales company and who has not completed three consecutive years in the business.
2. The applicant/apprentice has not been convicted of a felony offense or equivalent within the previous seven years.
3. The brokerage firm/ broker of record maintains a dedicated escrow/trust account that is utilized for all client funds in trust.
4. The brokerage firm/applicant/apprentice currently holds all necessary license(s) required by all applicable governmental entities.
5. All client payments are made payable to the brokerage firm/broker of record and not to individual brokers.
6. All client transactions are supported by fully executed, contractually sound written agreements, affording protection to both the buyer and seller.
7. All business conducted by the applicant complies in full with the CPYB Code of Ethics.
8. The applicant /apprentice have not been found in violation of any yacht broker association's code of ethics within the previous seven years.

Statement of Applicant/Apprentice:

I have read the CPYB requirements and the CPYB Code of Ethics and I attest that I, and the brokerage firm for which I am employed, do and will comply with the stated requirements and Code of Ethics. The National Yacht Brokers Certification Program reserves the right to revoke any issued CPYB certification if it is determined that:

- 1.) The applicant/apprentice is, or becomes, in violation of any of the stated CPYB Requirements, or
- 2.) The applicant/apprentice provided false or misleading information on the Application Form.

I hereby attest that the information provided herein is accurate and truthful to the best of my knowledge:

Print Name: _____

Signature: _____ Date: _____

References; Please list two current CPYB Brokers who can attest to your eligibility. Both of your references must be employed at a company other than your current brokerage firm.

- 1. Name: _____ Company: _____ Phone: _____
- 2. Name: _____ Company: _____ Phone: _____

Other Brokerage Firms for whom applicant was employed:

- 1. Company: _____ Principal/Owner: _____
Years Employed: _____ Phone: _____
- 2. Company: _____ Principal/Owner: _____
Years Employed: _____ Phone: _____

The following to be filled out by principal of current brokerage firm:

Principal/ Owner name: _____ Title: _____
Brokerage firm's name: _____ Year founded: _____
Direct Line: _____ Email: _____

Statement of Principal

I have reviewed the applicant's/apprentice information provided on this application.

I hereby attest that the information provided by the applicant is accurate and truthful to the best of my knowledge and that this brokerage firm meets and supports the criteria necessary for the applicant to conduct business as a Certified Professional Yacht Broker.

Print Name: _____

Signature: _____ Date: _____

Payment Information: A non-refundable application fee of \$50 is required with this completed application form. A copy of the CPYB study materials – “The Guide”- is available for purchase for \$90. The exam fee is due upon the scheduling of your exam. The exam fee qualifies the applicant for two retests if a passing score is not achieved on the first attempt.

Fees:

Application fee: \$50 – required with application -*Non-Refundable*
“The Guide” - \$90 includes shipping when purchased at the time of application.
“The Guide” Registration # _____ (for office use only)

Exam fee: \$225 – for members of *BCYBA, Boating Ontario Dealer, CYBA, FYBA, GCYBA, NYBA, and YBAA*
\$775 – for non- members

Enclosed is my check for: _____ *Please make checks payable to CPYB*
Charge: _____ to my Visa MasterCard American Express Discover

Credit Card Number: _____ Expiration Date: _____ V Code _____

Card Holder Name: _____ Signature: _____

**Please return application and payment to:
National Yacht Broker Certification Program
105 Eastern Ave, Suite 104, Annapolis, MD 21403
Phone: 410-940-6349 Fax: 410-263-1659**