



# National Yacht Brokers Certification Program Application Form

The following to be filled out by Applicant/Apprentice (circle one)

Applicant name: \_\_\_\_\_ Date: \_\_\_\_\_

Brokerage Firm: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Brokerage Address: \_\_\_\_\_

Brokerage Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Website: \_\_\_\_\_

Initial date of employment with current firm (Apprentice only) \_\_\_\_\_

Total number of years that the applicant has been engaged in the full-time yacht brokerage business: \_\_\_\_\_

**Please Note a minimum of 3 year is required unless you are applying as an apprentice**

Association Membership – please circle: BCYBA CYBA FYBA GCYBA NYBA OYBA YBAA None  
*Membership in BCYBA, CYBA, FYBA, GCYBA, NYBA, OYBA, and YBAA entitles applicant to a reduced certification exam fee*

**CPYB Requirements** - The applicant/apprentice, and, where appropriate, the brokerage firm with whom the applicant/apprentice is currently employed meets or agrees to comply with the following:

1. \_\_\_A. The applicant has, at a minimum, worked for the past three consecutive years, and is currently working, in the business of yacht sales. Or  
\_\_\_B. The Apprentice is employed full time as a yacht broker/yacht sales person for a bonafide yacht brokerage or yacht sales company who has not completed three consecutive years in the business.
2. The applicant/apprentice has not been convicted of a Felony within the previous seven years.
3. The brokerage firm/ broker of record maintains a dedicated escrow/trust account that is utilized for all client funds in trust.
4. The brokerage firm/applicant/apprentice currently hold all necessary license(s) required by all applicable governmental entities.
5. All client payments are made payable to the brokerage firm/broker of record and not to individual brokers.
6. All client transactions are supported by fully executed, contractually sound written agreements, affording protection to both the buyer and seller.
7. All business conducted by the applicant complies in full with the CPYB Code of Ethics.
8. The applicant /apprentice has not been found in violation of any yacht broker association's code of ethics within the previous seven years.

### Statement of Applicant/Apprentice:

I have read the CPYB requirements and the CPYB Code of Ethics and I attest that I, and the brokerage firm for which I am employed, do and will comply with the sated requirements and Code of Ethics. The National Yacht Brokers Certification Program reserves the right to revoke any issued CPYB certification if it is determined that:  
1.) the applicant/apprentice is, or becomes, in violation of any of the stated CPYB Requirements, or  
2.) the applicant/apprentice provided false or misleading information on the Application Form.

I hereby attest that the information provided herein is accurate and truthful to the best of my knowledge:

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Other Brokerage Firms for whom applicant was employed:**

- 1. Company: \_\_\_\_\_ Principal/Owner: \_\_\_\_\_  
 Years Employed: \_\_\_\_\_ Phone: \_\_\_\_\_
- 2. Company: \_\_\_\_\_ Principal/Owner: \_\_\_\_\_  
 Years Employed: \_\_\_\_\_ Phone: \_\_\_\_\_
- 3. Company: \_\_\_\_\_ Principal/Owner: \_\_\_\_\_  
 Years Employed: \_\_\_\_\_ Phone: \_\_\_\_\_

**The following to be filled out by principal of current brokerage firm:**

Principal/ Owner name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Brokerage firm's name: \_\_\_\_\_ Year Founded: \_\_\_\_\_  
 Direct Line: \_\_\_\_\_ Email: \_\_\_\_\_

**Statement of Principal**

I have reviewed the applicant's/apprentice information provided on this application.

I hereby attest that the information provided by the applicant is accurate and truthful to the best of my knowledge and that this brokerage firm meets and supports the criteria necessary for the applicant to conduct business as a Certified Professional Yacht Broker.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Payment Information:** An non-refundable application fee of \$140 is required with this completed application form. The fee includes a copy of study material – "The Guide". If you have a copy of "The Guide" please call for the application fee only. The exam fee is due upon the scheduling of your exam. The exam fee qualifies the applicant for two retests if a passing score is not achieved on the first attempt.

**Fees:**

Application fee: \$140 – required with application, includes a copy of "The Guide" study materials – *Non-Refundable*

Exam fee: \$225 – for members of *BCYBA, CYBA, FYBA, GCYBA, NYBA, OYBA, and YBAA*  
 \$775 – for non- members

Enclosed is my check for: \_\_\_\_\_ *Please make checks payable to CPYB*

Charge: \_\_\_\_\_ to my Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ V Code \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

"The Guide" Registration # \_\_\_\_\_

**Please return application and payment to:**  
**National Yacht Broker Certification Program**  
**105 Eastern Ave, Suite 104**  
**Annapolis, MD 21403**  
**Phone: 410-263-1014 Fax: 410-263-1659**  
[www.cpyb.net](http://www.cpyb.net)